

**I. BACKGROUND:**

President Barack Obama signed the Workforce Innovation and Opportunity Act (WIOA) into law on July 22, 2014. WIOA is designed to help job seekers access employment, education, training, and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy.

Section 128(b)(4) and 133(b) of the Workforce Innovation and Opportunity Act identifies the allocation process for Title I local area formula funds. In addition, Section 116(b)(2)(B) allows provision for the State Workforce Development Board to identify additional performance accountability measures. The Tennessee Department of Labor and Workforce Development has issued Policy TN-WIOA 17-11 to define a Title I local area formula fund minimum participant cost rate for allowable WIOA funded services.

**II. PURPOSE:**

The Board is required to ensure a minimum of 40 percent of their WIOA Title I formula allocations are expended on allowable participant cost on a program year basis. This policy will provide a list of qualifying Expenditures for the 40 percent calculation under the TN-WIOA 17-11 policy.

**III. Qualifying Expenditures are those that represent the cost of services for Title I participants that do not include administrative, personnel, or operating expenditures.**

a. Youth:

- 1) Tutoring, study skills training, instruction, and dropout prevention services
- 2) Alternative secondary school services or dropout recovery services
- 3) Paid and unpaid work experience
- 4) Occupational skills training
- 5) Education offered concurrently with workforce preparation and training for a specific occupation
- 6) Leadership development opportunities
- 7) Supportive services
- 8) Adult mentoring
- 9) Follow-up services
- 10) Comprehensive guidance and counseling
- 11) Financial literacy education
- 12) Entrepreneurial skills training
- 13) Services that provide labor market information
- 14) Postsecondary preparation and transition activities

b. Adult and Dislocated Worker Services:

- 1) Career Services defined as costs directly benefiting participants (i.e. assessments) and does not include salaries of staff providing the assessments
- 2) Training Services to include:
  - a. Occupational skills training, including training for nontraditional employment;
  - b. On-the-job training
  - c. Incumbent worker training;
  - d. Programs that combine workplace training with related instruction, which may include cooperative education programs;
  - e. Training programs operated by the private sector;
  - f. Skill upgrading and retraining;
  - g. Entrepreneurial training;
  - h. Job readiness training provided in combination with the training services described in any of clauses (a) through (g) or transitional jobs;
  - i. Adult education and literacy activities, including activities of English Language acquisition and integrated education and training programs, provided concurrently or in combination with services provided in any of clauses (a) through (g); and
  - j. Customized training conducted with a commitment by an employer or group of employers to employ an individual upon successful completion of the training.
- 3) Supportive Services

**IV. CONTACT:**

Questions concerning the above may be addressed to the Executive Director, Workforce Solutions/Staff to the Board.

- V. EFFECTIVE DATE:** This policy is effective as of January 31, 2019 and will remain in effect until amended, modified, or set aside by the SMTLWDB

Title: SMTLWDB Policy

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Effective Date: January 31st, 2019

Duration: Indefinite

Authorized By:

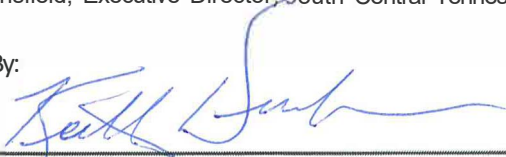


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Jerry Mansfield, Executive Director, South Central Tennessee Development District

Date

Approved By:



12/21/2018

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Keith Durham, Board Chair, Southern Middle Tennessee Local Workforce Board

Date